



**Helena College Library**  
**Summary of the Library Advisory Council Meeting**  
**Wednesday, November 5, 2014, 3:00 – 4:00 p.m.**  
**Lecture Hall, Room 125, Donaldson Campus**

**Attendees**

**Council Members present:** Mike Cronin, Christian Frazza, Mary Lannert, Valerie Martinez, Sandy Sacry, Elizabeth Stearns-Sims, Shali Zhang, and Della Dubbe as Director of Library Services at Helena College

**Guests present:** Jessie Pate, Librarian

- 1) Meeting was called to order at 3:06 p.m.
- 2) Minutes of the April 22, 2014 meeting were read. Mary Lannert moved to approve the minutes, Sandy Sacry seconded, the motion carried.
- 3) Statistics FY2013 & FY2014 were reviewed and compared. Della Dubbe and Jessie Pate will improve the reporting of student usage of e-resources and include door count for fall 2014 statistics.
- 4) Library Director's "Report for the Advisory Committee" was shared, reviewed, and discussed.

The FY2014 budget was frozen in April. Due to the freeze, the touchscreen computer and a large portion of the book budget remained unspent. The replacement of milk glass with clear glass in the interior library windows was requested again in the FY2015 budget and was again not approved. Elizabeth Stearns-Simms suggested a student survey regarding the issue.

Summary of report: FY2015 goals were updated as completed or ongoing; Shali Zhang commended Della for her selection of topic, "Embedded Librarianship: a Necessary Outreach", for the *Global Perspective: Academic Library Directors' Forum 2014* in Shanghai later this November; the last weekly implementation meeting was held for the Primo discovery tool for academic libraries; Helena College Library has the Primo search box up on the website; the Library Research Prize has been developed and promoted, and will be awarded the beginning of Spring semester; Jessie Pate, our new librarian, will be spending up to 20% of her time assisting faculty in Moodle; digital resources were included in the core collection for funding; Mary Ann George completed an inventory of the print collection summer 2014; the library partnered with Lewis & Clark Library and other libraries and community organizations for the Big Read again this fall; Shali Zhang shared information about the 1.1 million requested from the legislature for the Academic Integrated Library System Initiative.

- 5) Possible grant sources for an innovative learning space were discussed. The Rural Electric Association and FIPSE were recommended.  
Ryan Hazen, Carroll College, was recommended to Jessie Pate for Moodle instructional design support.
- 6) The meeting was adjourned at approximately 4:00 p.m.